

AGENCY NAME:  
AGENCY CODE:

N120

Department of Juvenile Justice

SECTION:

067

## Fiscal Year 2017-18 Accountability Report

### SUBMISSION FORM

*It is the mission of the South Carolina Department of Juvenile Justice to protect the public and to reclaim juveniles through prevention, community services, education, and rehabilitative services in the least restrictive environment.*

AGENCY MISSION

*DJJ will fuse its community and institutional resources to create a seamless continuum of services within a restorative framework, thereby becoming optimally effective in fulfilling its mission to redirect the lives of system-involved children.*

AGENCY VISION

Please select yes or no if the agency has any major or minor (internal or external) recommendations that would allow the agency to operate more effectively and efficiently.

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>

RESTRUCTURING  
RECOMMENDATIONS:

Please identify your agency's preferred contacts for this year's accountability report.


Name	Phone	Email
Angela W. Flowers	803-896-9751	awflow@scdjj.net
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PRIMARY CONTACT:  
SECONDARY CONTACT:

<b>AGENCY NAME:</b>	Department of Juvenile Justice	
<b>AGENCY CODE:</b>	N120	<b>SECTION:</b> 067

I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

**AGENCY DIRECTOR  
(SIGN AND DATE):**

	9/14/18
Freddie B. Pough, Agency Director	

**(TYPE/PRINT NAME):**

**BOARD/CMSN CHAIR  
(SIGN AND DATE):**

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**(TYPE/PRINT NAME):**

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<b>AGENCY NAME:</b>	<b>Department of Juvenile Justice</b>	
<b>AGENCY CODE:</b>	<b>N120</b>	<b>SECTION: 067</b>

I have reviewed and approved the enclosed FY 2017-18 Accountability Report, which is complete and accurate to the extent of my knowledge.

<b>AGENCY DIRECTOR (SIGN AND DATE):</b>	
<b>(TYPE/PRINT NAME):</b>	Freddie B. Pough, Agency Director

<b>BOARD/CMSN CHAIR (SIGN AND DATE):</b>	
<b>(TYPE/PRINT NAME):</b>	



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## AGENCY'S DISCUSSION AND ANALYSIS

The Department of Juvenile Justice (DJJ) administers South Carolina's juvenile justice system at the state and local levels and is statutorily mandated to provide rehabilitation and custodial care for the state's juveniles who are on probation, incarcerated, or on parole for a criminal or status offense. DJJ is an integral part of the juvenile justice system in South Carolina, but it operates collaboratively with other related entities including law enforcement, solicitors, family court judges, the Juvenile Parole Board, and staff in other child serving agencies. See the Partner Template for a listing of key juvenile justice partners.

Programs and services are administered primarily under five functional sections: Community Services, Education & Workforce Development, Rehabilitative Services, Institutional Services and the Office of Institutional Programs. However, the Divisions of Legal and Investigative Services in conjunction with the Strategic Operations and the Administrative Offices under the Senior Deputy Director each support the agency in accomplishing the following newly established strategic goals:

1. Improve Positive Outcomes for Justice-Involved Youth & South Carolina Families
2. Keep Committed and Detained Youth Safe While Delivering Services to Meet Youth Needs
3. Ensure a Continuum of Care for Justice Involved Youth that is Age & Developmentally Appropriate
4. Build, Value & Retain a Diverse, Competent & Professional Workforce
5. Enhance the Quality, Availability & Use of Technology to Improve Services for Staff, Youth & Families

DJJ, like other juvenile justice systems across the nation, is committed to maintaining public safety while transforming system-involved youth into productive, law abiding citizens. Director Pough's determination to improve outcomes for youth is reflected in the mantra "Empowering our Youth for the Future." Change is, indeed, possible when youth are empowered with the requisite skills and supports to make better choices. Using evidence-based, developmentally appropriate services, DJJ is creating an environment that builds and reinforces competencies and pro-social behaviors while mitigating criminogenic needs associated with delinquency. Family engagement, job skills development and educational advancement are key components of this new era at DJJ.

DJJ has adopted three major initiatives: Regionalization, Transitional Services, and Juvenile Justice Reform. These initiatives comprise the framework for Director Pough's 2020 Vision and are embedded in the above strategic goals.

A top agency priority, regionalization represents a fundamental shift in the manner in which committed youth are served. Upon implementation, youth in long-term commitment will be housed in smaller facilities located regionally across the state. This will enable youth to be placed in closer proximity to their home communities. This bold move is supported by a growing body of research. Transitioning



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youth out of larger facilities into smaller settings close to families has been associated with decreased recidivism and improved outcomes.

At present, DJJ operates one long-term commitment facility, the Broad River Road Complex (BRRC) and three regional evaluation centers. BRRC and one of the evaluation centers are located in Columbia. The two other evaluation centers are in Union and Ridgeville. Because distance is a proven barrier to family engagement, BRRC, though centrally located, is not conducive to visitation or familial participation in treatment or education programming for the majority of its residents. Under the proposed regionalization plan, secure evaluation services will be centralized and housed at the Midlands Evaluation Center in Columbia. BRRC and the two remaining evaluation centers will be re-purposed as regional long-term facilities. At present, over half, some 68%, of the youth committed to BRRC are placed over 75 miles from their home counties. Regionalization will dramatically decrease this number to 29% making it easier for most families to take part in their child’s rehabilitation. In addition to keeping committed youth closer to home, the reconfigured housing structure will decrease the census at the long-term facilities and assist in strengthening the juvenile’s connection to his or her family and community.

Regionalization will bring neighboring counties together to share resources and services to benefit committed youth. With a focus on resource development and volunteer recruitment, the agency has mobilized community partners and every day citizens to collaboratively invest in the lives of troubled youth. In FY 17-18, DJJ volunteers contributed over 35,000 service hours in an effort to invest in the lives of system-involved youth. Seventy-three volunteers mentored youth in the long-term facility. The number of mentors is projected to increase dramatically, under regionalization, as the program is replicated to the other long-term facilities and beyond.

In keeping with evidence-based practices, DJJ recognizes the importance of planning for reentry upon admission to an out-of-home placement including long-term commitment at a secure facility. Having the right mix of effective transitional services and ensuring timely connections to those services, during commitment and upon return to the community, are key to successful reintegration. The agency has taken steps to sure up transitional services by creating a reentry continuum consisting of three overlapping phases. The initial phase begins at admission to the facility and progressively intensifies as youth approach release.

The majority of system-involved youth have complex issues that, if not mitigated, may lead to recidivism. Mental health and substance use disorders, familial problems and trauma are prevalent in this population. DJJ is enhancing the array of programs and services to meet the needs of the youth committed to its care. These youth undergo multidisciplinary assessments culminating in individualized plans. These plans are used to strategically prepare youth for reintegration. Clinical, educational and workforce needs are incorporated into a single transition plan in preparation for a youth’s return to the community. Efforts intensify as youth approach release. DJJ is committed to ensuring that youth returning to the community have the requisite skills to become successful law abiding citizens. To that end, the agency is formulating non-traditional partnerships with businesses and other organizations to expand the availability of resources and options for our youth.

The following is an overview of the Education & Workforce Development re-entry process:



- Ninety (90) days prior to the release, the DJJ School and the Division of Community Services analyze the academic course achievements and job readiness assessments.
- Juveniles have ability to complete the SC Department of Education core curriculum courses to earn a high school diploma or complete the General Education Development assessment.
- Upon completion of educational requirements, eligible students may apply for admission into an institution of higher education or prepare for job placement.
- Students eligible to return to their home school receive the necessary transitional documents to resume normal course work upon their release.
- Young adults desiring to enter the workforce are given career assessments that include soft skills training, skills development, certification programs, work programs, and community based-learning and employment.

The Director's 2020 Vision is predicated upon juvenile justice system reform. The goal of system reform is to improve public safety, reduce recidivism, and provide better outcomes for youth and families by focusing costly out-of-home secure confinement on the most serious/highest risk offenders and by strengthening community supervision and resources to hold youth accountable.

Senate Bill 916, Act 268A (Raise the Age Bill) is a driving force bringing juvenile justice reform to the forefront. With this in mind, the agency is considering sentencing reform recommendations for those 17 years of age and younger which, if imposed, would reduce the number long-term care facilities needed to accommodate the additional 5,931 referrals to DJJ brought on by the passage Senate Bill 916, Act 268A.

Developing a legislative agenda to support juvenile justice reform is one way to contain costs and prevent deep-end system penetration by low risk and status offenders. Other states have imposed laws to limit secure detention and commitment to youth charged/adjudicated for violent offenses, felony offenses, offenses involving the use of a deadly weapon, and/or misdemeanor offenses if the youth has four or more adjudications for criminal offenses or supervision violations. States have also completely decriminalized status offenses by restricting the placement of these offenders in secure facilities.

DJJ is working with state leaders and stakeholders to craft policy recommendations for juvenile justice reform in South Carolina. Combining Raise the Age implementation with juvenile justice system reform is key to fulfilling the agency's need to ensure public safety while containing costs. In June 2018, Director Pough and other members of his Executive Management Team participated in a Raise the Age Implementation Convening in Hartsville, SC. This gathering brought together legislators, state and national experts and stakeholders around this very important issue.

DJJ is committed to improving outcomes for juvenile offenders through programs and services promoting public safety while reclaiming youth through prevention, community-based programs, education, and rehabilitative services in the least restrictive environment appropriate. In keeping with this philosophy, DJJ is a Performance-based Standards (PbS) site. PbS is a project of the Council of Juvenile Correctional Administrators (CJCA). Its mission is to improve conditions of confinement. Participating facilities measure performance continuously and bi-annually based on seven critical areas of operation: security, safety, order, justice, health and mental health, programming, and reintegration.



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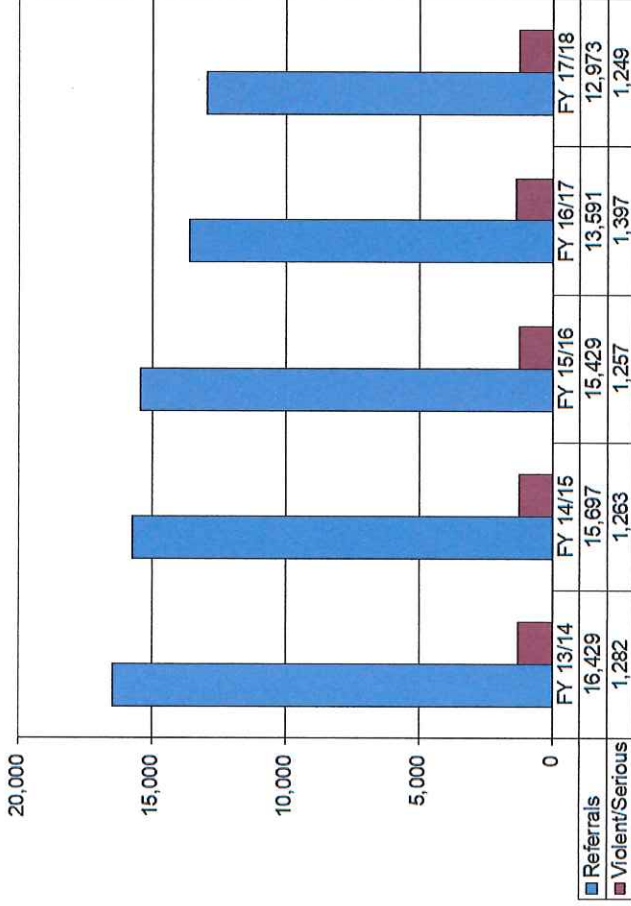
The agency continues to press towards improved academic and vocational outcomes for youth. Improving academic and vocational outcomes for juveniles within the DJJ school district was an agency goal for FY 17-18. Although no longer a standalone goal, DJJ remains committed to this outcome and has embedded strategies and objectives within its new strategic plan to achieve this end. The Community Services Division will be working with youth, schools and families to increase the number of youth on probation or parole who attend educational programming and progress towards academic completion.

Job training and placement are key components of the agency's strategy to increasing law abiding behavior in at-risk and justice-involved youth. With a well-established vocational and job readiness training platform, the agency is equipping youth with the requisite skills and competencies to be job ready and make better social-behavior driven decisions. This broad-based initiative has multiple components to include the Career and Technology Education (CATE) courses offered within the DJJ school district, the agency's Job Readiness Training Center (JRTC) and the community-based Job Readiness Training (JRT) afterschool and summer job readiness training program. A total of 1,798 youth were served through the JRTC in FY 17-18. One hundred and sixty-three were placed in jobs. The JRT program graduated 992 youth, a 10% increase over FY 16-17. Although the DJJ's budget supports 960 youth, three sites raised additional funding enabling them to serve more youth. This program placed 119 youth in jobs. Twenty-eight of the jobs were full-time positions.

Juvenile crime in South Carolina continues on a downward trend. The agency has seen a dip in the number of new referrals to the agency. In FY 17-18, a total of 12,973 new cases were processed, down from 13,591 in the previous fiscal year. Youth violent and serious offences is the lowest that it has been in the last several years. (See Graph 1)

**Graph 1**

**Number of Referrals to SCDJJ Intake  
FY 2013/2014 through FY 2017/2018**





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DJJ defines recidivism as adjudication for a new offense within one year of completing arbitration, probation or commitment. The agency is pleased to report a slight dip in recidivism. Decreases in new referrals, violent and serious offenses and recidivism are evidence that the agency is headed in the right direction. (See Chart 1)

**Chart 1**

DJJ Recidivism Rate		
	FY 14-15	FY 15-16
Arbitration	5.6 %	5.4%
Probation	15%	15.4%
Commitment	16.8 %	16%
		FY-16-17
		5.3%
		12.9%
		13.9%

**Risk Assessment and Mitigation Strategies:**

DJJ is statutorily mandated to provide rehabilitation and custodial care for the state's juveniles who are on probation, incarcerated, or on parole for a criminal or status offense. Committed to improving outcomes for juvenile offenders, the agency operates programs and services that promote public safety while reclaiming youth through prevention, community-based programs, education, and rehabilitative services in the least restrictive environment appropriate. At the heart of all of this effort is DJJ's mandate to reclaim youth, reduce juvenile crime, and thereby, protect the public.

DJJ looks to the Office of Juvenile Justice and Delinquency Prevention (OJJDP) and Council of Juvenile Correctional Administrators' (CJCA), PbS project to set criteria for juvenile justice agencies. Moreover, DJJ works cooperatively with other public and private child and family serving agencies and organizations around a shared agenda focusing on improving outcomes for the children, youth and families. According to the latest research, the majority of justice involved youth have at least one mental health disorder. As a founding member of the Joint Council on Children and Adolescents and Palmetto Coordinated System of Care, DJJ is committed to increasing access to quality supports and services and creating a continuum of evidenced-based services for children and youth with behavioral health issues.

DJJ has access to technical assistance from the Children's Law Center and the CJCA. As a PbS participating site, the agency has access to a dedicated PbS coach who is able to provide individualized guidance around critical areas of facility management.

DJJ is able to seek outside assistance to avert and/or mitigate crisis situations. At times it may be necessary to seek assistance from the General Assembly regarding legislation applicable to juveniles and/or youthful offenders given Senate Bill 916. The age of juvenile jurisdiction is trending upward nationally. Significant resources are required to develop programming to effectively accommodate young adult offenders. Juvenile Justice Reform will be necessary to reduce costs and keep nonviolent, low risk offenders out of DJJ. Additionally, the fiscal implications of the Prison Rape Elimination Act (PREA) implementation is yet another consideration that cannot be overlooked. The General Assembly should continue to follow related trends on issues such as reducing isolation in juvenile facilities, prosecution of status offenders and disproportionate minority contact as well the behavioral health needs of juvenile offenders. These issues are at the forefront nationally and have implications for juvenile justice in South Carolina.

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**Restructuring Recommendations:**

Not applicable.



**Henry McMaster**  
Governor

**Monique McDaniels**  
Senior Strategist  
Strategic Operations

**Freddie B. Pough**  
Agency Executive Director

**Sarah Jane Odiorne**  
Executive Assistant to the Director

- Planning & Evaluation, Angela Flowers
  - Research & Statistics
  - Research & Accountability Analyst
  - Grants Program Coordinator
- Legislative Liaison, Reaves McLeod
- Public Information, Jarid Munsch
- Information Technology, Jo Crosby
  - Help Desk
  - Network Services
  - Application Support
  - Desktop Support
- Resource Development, Deborah Lakin
- Governance & Risk Management, Ari Teal
  - Risk Analyst
- Policy Management, Jutta Young
- Business Operations, Shawn Powers
  - Central Records
  - Central Office

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Inspector General  
Division of Investigative Services

- Internal Audits, Bonnie Martin
- Chief Investigator, Dececo Johnson
  - K-9
  - Gangs
  - Video Surveillance
  - Communications (Dispatch)
- Management Review, Priscilla Pee
- Juvenile & Family Relations, Vontresa Samuel

**Floyd Lyles**  
Superintendent  
Division of Education & Workforce Development

- Educational Programs, Marcie Gambrell
- Special Education, Tia Fletcher
- Student Information Systems & Guidance Coordinator, Keisha McCray
- Curriculum Coordinator, Kenyatta McLeod
- Principal, Birchwood School, D'Angelo Edwards
- Principal, JDC/Eval Centers, Aldonza Thomas
- Principal, Alternative Schools, Sonia Isom
- Project Developer, Tim Bunch
- Technology Instruction, Belinda McEachern
- Job Readiness, Harold Mayes

**Elizabeth Hill**  
Senior Advisor & General Council  
Division of Legal Services

- Assistant General Counsel, Sara Bunge
  - Paralegal
- Release Authority, Keshia Elmore

**Melanie Hendricks**  
Deputy Director  
Division of Rehabilitative Services

- Psychology, Jennifer Miller-Green
- Social Work, Jan Giesen
- Health Services, Pat Tavella
- Trauma Services, Kelli Scurry
- Special Needs & Classification, Kathy Speed
  - Classification, Tracy Washington

**Velvet McGowan**  
Interim Deputy Director  
Division of Institutional Services

- Institutional Management, Sharonda Sutton
  - Long-term Facility
  - Institutional Support
  - Juvenile Detention
  - Evaluation Centers
- Public Safety, Christy Smith
- Emergency Preparedness, James Flowers
- Dietary Services, Sandra Brown
- Laundry, Ecuifornia Charles

**Katherine Pierson**  
Deputy Director  
Division of Community Services

- Community Alternatives, Jennifer Loschiavo
- Community Justice, Felicia Dauway
  - Intervention Services
  - Family Solutions
- Programming, Rhonda Holman
- Low Country Regional Admin., Nicol Ashe
- Midlands Regional Admin., Amahl Bennett
- Pee Dee Regional Admin., Reggie Cooper
- Upstate Regional Admin., Jennifer Clarke
- Victim Services, Angie Hugie
  - Arbitration

**Brett Macgargle**  
Senior Deputy Director

**Office of Professional Standards**  
**Christine Wallace**  
Associate Deputy

- Program Coordinator, Ashley Pinckney
- Training Quality Assurance, Brigitte Scoville
- Training Manager, Wanda Barr
- Training Program Coordinator, Anita Ellison-Porter
- LMS Coordinator, Ericka Tarrent
- Quality & Compliance, Michael Smith
  - Quality Assurance
  - PREA
  - PbS

**Office of Support Services**  
**Fred Gentner**  
Associate Deputy

- Physical Plant Manager, Dru Kennedy
  - Warehouse
  - Maintenance
  - Grounds
- Business Services Manager, Terrika Eison
  - Inventory and Supply
  - Fleet Management
  - Mail
  - Custodial

**Office of Institutional Programming**  
**Andy Broughton**  
Associate Deputy

- Institutional Programs, BRRC, Ted Blanding
- Institutional Programs, CEC, Trevon Fordham
- Volunteer Services, Jennifer Wallace
  - Store of Hope
- Chaplaincy, Lovely Poitier
- Young Craftsman, David Morrison
- Upholstery, Rebecca Morrison
- Carpentry, Sam Bower
- Disciplinary Hearings, Daniel Johnson
- Visitation, Nathan Chaplain

**Office of Fiscal Affairs**  
**Kim Parris**  
Associate Deputy

- Fiscal Operations Administrator, Melinda Al-Hasan
  - Grants
  - Budget
  - Contracts
- Accounting & Trust Accounts, Diana Gantt
  - Accounts Payable
  - Trust Accounts
  - Collections
- Procurement, Vacant

**Office of Human Resources**  
**Dr. Zebulon Young**  
Associate Deputy

- Assistant HR Manager, Michelle Grant
- Benefits, Mylene Virata
- Employment Services/Recruiting, Jessica Linnen
- Employee Relations, Devon Mosesel
- Classification & Compensation, Vacant
- Payroll/Time and Leave, Vacant



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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Maintaining Safety, Integrity and Security	G	1			Invest in and Enhance Community Services to Improve Youth Outcomes by the end of FY 17-18.							
	S		1.1		Implement a 4th Generation Risk Assessment Instrument, South Carolina Risk and Needs Assessment (SCRANA statewide) by the end of FY 17-18.							
	M			1.1.1	Number of Counties using the SCRANA	0	46	46	7/1/2017-6/30/18	Juvenile Justice Management System	The total number of counties that have fully implemented the SCRANA.	Ensures the use of a standardized 4th generation risk assessment tool
	S		1.2		Expand Intensive Family Court Intake Services in the counties with the highest referral rates							
	M			1.2.2	Number of County Offices that provide Intensive Intake Services (IIS)*	21	43	13	7/1/2017-6/30/18	Verified by Regional Director	Total number of DJJ County Offices that offer IIS.	Promotes intensive early intervention services to prevent further penetration into the juvenile justice system.
	S		1.3		Ensure that juveniles understand the concept of victim impact by the end of FY 17-18.							
	M			1.3.1	Number of Victim Impact Classes conducted by DJJ County Offices	91	182	102	7/1/2017-6/30/18	DJJ staff use excel spreadsheets to track victim impact classes. Data is tabulated and forwarded to Victims	Total number of Victim Impact Classes conducted by DJJ County Offices.	Ensures that juvenile offenders are learning about the impact of crime on the victim in an effort to promote a reduction in juvenile crime.
	M			1.3.2	Number of juveniles attending victim impact classes conducted by DJJ County Offices	633	1266	522	7/1/2017-6/30/18	DJJ staff use excel spreadsheets to track victim impact classes. Data is tabulated and forwarded to Victims Services on a quarterly basis.	Total number of juveniles attending the DJJ County Office sponsored Victim Impact Classes.	Ensures that juvenile offenders are learning about the impact of crime on the victim in an effort to promote a reduction in juvenile crime.
	S		1.4		Address barriers to evaluating low risk juveniles in the community by the end of FY 17-18.							
	-			1.4.1	Percentage of Evaluations Performed in the Community	45.43%	50%	46%	7/1/2017-6/30/18	Juvenile Justice Management System	Number of community evaluations compared to the total number of evaluations	Promotes the use of services in the least restrictive setting appropriate. These services tend to be less expensive and produce better outcomes for juveniles, families and society.
Maintaining Safety, Integrity and Security	G	2			Improve Services for Juveniles Committed to DJJ Facilities by the end of FY 17-18.							
	S		2.1		Monitor and Improve Conditions of Confinement .							
	M			2.1.1	Average Daily Populations in DJJ Hardware Secure Facilities	394	-	361	7/1/2017-6/30/18	Monthly Juvenile Population Summary	Daily count of juveniles in hardware secure facilities divided by the number of days in a month	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.

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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			2.1.2	Average Daily Population in DJJ Long-term Facility	107	-	113	7/1/2017-6/30/18	Monthly Juvenile Population Summary	Daily count of juveniles divided by the number of days in a month	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.
	M			2.1.3	Average Daily Populations in Wilderness Camps and Marine Institutes	200	-	168	7/1/2017-6/30/18	Monthly Juvenile Population Summary	Daily count of juveniles divided by the number of days in a month	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.
Education, Training, and Human Development	G	3			Improve Academic and Vocational Outcomes for Youth Enrolled in the DJJ School District by the end of FY 17-18.							
	S	3.1			Develop a Read to Succeed District Reading Plan by the end of FY 17-18.							
	M			3.1.1	Measure of Academic Progress (MAP ) Growth Measures -Reading	83%	93%	63%	7/1/2017-6/30/18	NWEA database- online	Increase/Decrease Scores: Pre/Post test given every three months.	Guides instruction in classrooms and measures effectiveness of classroom instruction.
	S	3.2			Maintain High Standards for GED Passing Rate by the end of FY 17-18.							
	M			3.2.1	Number of GEDs completed	145	175	129	7/1/2017-6/30/18	GED database- online	GED Completion Rate	Guides instruction in classrooms and measures effectiveness of classroom instruction.
	M			3.2.2	GED Pass Rate	82	State Average	81	7/1/2017-6/30/18	GED database- online	Students Passing GED/Students taking exam	Guides instruction in classrooms and measures effectiveness of classroom instruction.
	M			3.2.3	Measure of Academic Progress (MAP ) Growth Measures -Math	98%	98%	64%	7/1/2017-6/30/18	NWEA database- online	Increase/Decrease Scores: Pre/Post test given every three months.	Guides instruction in classrooms and measures effectiveness of classroom instruction.
Education, Training, and Human Development	G	4			Expand After-School and Job Readiness Services to Improve Long-term Outcomes for Youth by the end of FY 17-18.							
	S	4.1			Increase the accessibility of the Teen-After-School Centers (TASC) and Job Readiness for Teens(JRT) Programs.							
	M			4.1.1	Number of youth served in Teen Afterschool Centers (TASC)	3,792	4,493	8,846	7/1/2017-6/30/18	Information is gathered quarterly from the Appendix B report and is verified by the Prevention Specialist.	Once all data is collected from the Appendix B that gives the total number for the year.	Promotes pro-social, adult supervised after-school activities for at risk youth in an effort to reduce juvenile crime and recidivism.
	S	4.2			Increase juvenile access to current and future job opportunities.							
	M			4.2.1	Number of Youth graduated from Job Readiness for Teens (JRT) Program	901	975	992	7/1/2017-6/30/18	JRT attendance sheets	Total number of youth attending the JRT program	Promotes vocational opportunities and job skills development for youth in an effort to reduce juvenile crime and recidivism.



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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			4.2.2	Number of youth placed in jobs via Job Readiness for Teens(JRT) Program	78	150	119	7/1/2017-6/30/18	Excel Spreadsheet	Total number of JRT youth placed in jobs	Promotes vocational opportunities and job skills development for youth in an effort to reduce juvenile crime and recidivism.
	M			4.2.3	Number of Youth Receiving Job Readiness Training Classes Through the Job Readiness Training Center (JRTC)	2083	2500	1,798	7/1/2017-6/30/18	Excel Spreadsheet	Total number of youth attending JRTC events	Promotes vocational opportunities and job skills development for youth in an effort to reduce juvenile crime and recidivism.
	M			4.2.4	Number of youth placed in jobs via Job Readiness Training Center (JRTC)	31	75	163	7/1/2017-6/30/18	Case Management Database	Total number of youth receiving job placement services that obtained employment	Promotes vocational opportunities and job skills development for youth in an effort to reduce juvenile crime and recidivism.
Healthy and Safe Families	G	5			Enhance and Increase Access to Treatment and Intervention Services System-wide by the end of FY 17-18.							
	S	5.1			Expand DJJ county social work services statewide by FY 17-18.							
	M			5.1.1	Number of county offices that provide community social work services	14	21	13	7/1/2017-6/30/18	Verified by Deputy for Rehabilitative Services	Total number of DJJ county offices with a designated social work FTE	Promotes community based treatment services in an effort to strengthen and maintain the juvenile and family in the community .
	M			5.1.2	Number of evidence-based programs and/or services available for youth on long-term commitment.	7	NM	10	7/1/2017-6/30/18	Verified by Deputy for Rehabilitative Services	Total number of evidence-based programs available to youth on long-term commitment.	Promotes the use of evidence-based programs and services. These programs have been proven to be effective with at-risk and/ or justice - involved youth.
	M			5.1.3	Number of evidence-based programs and/or services provided by DJJ for youth in the Community.	4	NM	4	7/1/2017-6/30/18	Verified by Community Justice Senior Manager	Total number of evidence-based programs offered by the DJJ county offices.	Promotes the use of evidence-based programs and services. These programs have been proven to be effective with at-risk and/ or justice - involved youth.
Maintaining Safety, Integrity and Security	G				Expand Gang Prevention and Intervention Services Across the State by FY 17-18.							
	S	6			Expand the DJJ Gang Resistance and Education Training (G.R.E.A.T.) Program state-wide by FY 17-18.							
	M			6.1.1	Number of DJJ County Offices that have a Gang Resistance Education and Training (G.R.E.A.T.) Program	20	20	9	7/1/2017-6/30/18	DJJ G.R.E.A.T. Attendance Sheets	Total number of DJJ County Offices with G.R.E.A.T. certified staff that facilitate G.R.E.A.T. classes.	Promotes primary prevention and teaches social skills and other techniques to elementary and middle school students to prevent gang involvement.



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Strategic Planning and Performance Measurement Template

Statewide Enterprise Strategic Objective	Type	Item #			Description	2017-18			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
	M			6.1.2	Number of students participating in Gang Resistance Education and Training (G.R.E.A.T.)	436	600	268	7/1/2017-6/30/18	DJJ G.R.E.A.T. Attendance Sheets	The total number of students attending G.R.E.A.T. sessions.	Promotes primary prevention and teaches social skills and other techniques to elementary and middle school students to prevent gang involvement.
Government and Citizens	G	7			Expand and Enhance Volunteer Services to Increase Opportunities for Pro-Social Development for Youth by FY 17-18.							
	S	7.1			Develop methods to recruit, train and retain qualified direct service delivery employees by the end of FY 17-18 .							
	M			7.1.1	Number of Volunteer Service Hours	36,204.50	36,204.50	35,110.75	7/1/2017-6/30/18	Volunteer Services Database	Volunteers use the Volunteer Sign In/Sign Out sheet to track service hours. This form is submitted to Volunteers Services on a monthly basis.	Promotes opportunities for the public to make a difference in the lives of troubled youth by giving of their time and/or resources to support DJJ involved youth.
	M			7.1.2	Number of Mentors Providing Mentoring Services at the Long-Term Facilities	69	76	73	7/1/2017-6/30/18	Volunteer Services Database	Volunteers use the Volunteer Sign In/Sign Out sheet to track service hours. This form is submitted to Volunteers Services on a monthly basis.	Promotes opportunities for the public to make a difference in the lives of troubled youth by giving of their time and/or resources to support DJJ involved youth.
Education, Training, and Human Development	G	8			Enhance Workforce Development Methods to Attract, Train and Retain Qualified Direct Services Employees by the end of FY 17-18.							
	S	8.1			Develop methods to recruit, train and retain qualified direct service delivery employees by the end of FY 17-18 .							
	M			8.1.1	Number of Hiring Fairs attended	19	20	21	7/1/2017-6/30/18	Human Resources Director	Total number of job fairs attended and/or hosted by DJJ Human Resources Division Staff	Promotes active recruitment efforts for key staff vacancies to ensure a steady supply of applicants.
	M			8.1.2	Total Number of Individual Security Basic Training Courses offered for new security staff	306	NM	329	7/1/2017-6/30/18	Training Calendar and Attendance Sheets	Total number of Basic Training Courses offered for Security staff	Ensures a trained security workforce.

\* DJJ offices have the capability of providing Intensive Intake Services, IIS. However, not all offices have youth who meet the criteria for IIS.

New Measure= NM TBD= to Be Determined

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Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
Healthy and Safe Families	G				Enhance Services to Improve Long-term Outcomes for System-Involved Youth and Families							The following are preliminary performance measures. They are based on evolving strategies and objectives and are subject to change. Baseline data and performance measures will be established by 12-31-18.
	S				Partner with families/caregivers to keep youth at home, in school or work to reduce the likelihood of recidivism							
	M				Number of Youth in DJJ Facilities Receiving Visitation	TBD	TBD		7/1/18-6/30/19	Visitation Database	Number of youth who receive visits	Helps to provide insight into the level of family engagement which
	M				% of youth receiving an education credential	TBD	TBD		7/1/18-6/30/19	TBD	Number of youth who earn an education credential	Informs student academic progress which is associated with law abiding behavior.
	M				% of DJJ involved students receiving grade level promotions	TBD	TBD		7/1/18-6/30/19	TBD	Number of youth who are promoted to the next grade level and/or graduate	Informs student academic progress which is associated with law abiding behavior.
	M				# of DJJ Involved youth matched with jobs via the Job Development Training Center	163	200		7/1/18-6/30/19	Excel Spreadsheet	Total number of youth attending JRTC events	Promotes vocational opportunities and job skills development for youth in an effort to reduce juvenile crime and recidivism.
	M				# of youth receiving services via the Job Development Training Center	1798	2500		7/1/18-6/30/19	Excel Spreadsheet	Total number of youth receiving job placement services that obtained employment	Promotes vocational opportunities and job skills development for youth in an effort to reduce juvenile crime and recidivism.
	M				% of Court ordered community service hours completed	TBD			7/1/18-6/30/19	Juvenile Justice Management System	The % of court ordered community service hours completed	Ensures that juvenile offenders are completed their court ordered community service hours.
	M				% of Victim Restitution Collected	TBD			7/1/18-6/30/19	Victim Services Database	The % of court ordered restitution that is collected in a given fiscal year	Ensures that juvenile offenders are attempting to repair the harm done to their victims.
	G				Maintain a Safe, Healthy Facility-wide Climate it the Least Restrictive Environment							The following are preliminary performance measures. They are based on evolving strategies and objectives and are subject to change. Baseline data and performance measures will be established by 12-31-18.
	S				Focus on security, placement and treatment to create a safe environment that fosters rehabilitation							
	M				Average Length of Stay of youth in the Admissions Unit	TBD	TBD		7/1/18-6/30/19	Monthly Juvenile Population Summary	Daily count of Admissions Unit juveniles divided by the number of days in a month	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.
Healthy and Safe Families	M				Performance-based- Standards(PbS)Average duration of isolation hours	17	TBD		7/1/18-6/30/19	PbS Site Coordinators Review of Isolation Records in April and	Average number of isolation hours, during the reporting period, as defined by	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.
	M				# of juvenile on juvenile assaults	TBD	TBD		7/1/18-6/30/19	Monthly PbS Site Data	Number of Juvenile on juvenile assaults	Promotes the monitoring of the conditions of confinement for



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Statewide Enterprise Strategic Objective	Type	Item #			Description	2018-19			Time Applicable	Data Source and Availability	Calculation Method	Meaningful Use of Measure
		Goal	Strategy	Measure		Base	Target	Actual				
					Number of pro-social activities offered 7 days per week	TBD	TBD		7/1/18-6/30/19	TBD	Number of non-school related activities provided during the afternoon and evening hours and on week-	Promotes the monitoring of the conditions of confinement for juveniles in secure custody.
	G	Develop and establish a comprehensive plan to reform the SC Juvenile Justice System to be in alignment with national best practices				The following are preliminary performance measures. They are based on evolving strategies and objectives and are subject to change. Baseline data and performance measures will be established by 12-31-18.						
Education, Training, and Human Development	S	Blend family engagement with effective community-based programming to decrease juvenile justice system penetration.										
	M				# of DJJ sponsored bills passed	TBD			7/1/18-6/30/19	Director of Legal Services	Number of juvenile justice DJJ supported bills passed	Promotes Juvenile Justice Reform
	M				# of meetings/contacts with stakeholders for the purpose of obtaining buy-in for juvenile justice reform	TBD			7/1/18-6/30/19	Verified by DJJ Legislative Liaison	Number of contacts with law makers, judges, etc. regarding juvenile justice reform	Promotes Juvenile Justice Reform
	M				# of youth completing diversion programs	TBD			7/1/18-6/30/19	Verified by the Deputy Director of Community Services	The number of youth who successfully complete a diversion program.	Promotes intensive early intervention services to prevent further penetration into the juvenile justice system
	M				# of prevention programs added	TBD			7/1/18-6/30/19	Verified by the Deputy Director of Community Services	The number of new prevention programs added to the DJJ menu of Community Service Programs	Promotes intensive early intervention services to prevent penetration into the juvenile justice system
	G	Enhance Workforce Development to Attract, Train and Retain a Competent Workforce				The following are preliminary performance measures. They are based on evolving strategies and objectives and are subject to change. Baseline data and performance measures will be established by 12-31-18.						
	S	Enhance efforts to recruit, train and retain qualified staff.										
Government and Citizens	M				% increase in the number of hiring fairs attended	21	TBD		7/1/18-6/30/19	Human Resources Director	Total number of job fairs attended and/or hosted by DJJ Human Resources Division Staff	Promotes active recruitment efforts for key staff vacancies to ensure a steady supply of applicants.
	M				Juvenile Correctional Officer (JCO) Turnover Rate	3.29	TBD		7/1/18-6/30/19	SCEIS Business Warehouse (BEX Analyzer) System	Total number of JCOs for the month, divided by the number of JCOs that separated for that month, thus generating the percentage (turnover rate for the month)	Provides pertinent information for use in workforce development, recruitment and retention planning





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Program Template

Program/Title	Purpose	FY 2017-18 Expenditures (Actual)				FY 2018-19 Expenditures (Projected)				Associated Measure(s)
		General	Other	Federal	TOTAL	General	Other	Federal	TOTAL	
I. Parole Division	Not Applicable	\$ 452,962		\$ -	\$ 452,962	\$ 460,331			\$ 460,331	N/A
II. Administration Division	Leadership and direction for the agency and major support functions	\$ 6,733,619	\$ 60,412	\$ -	\$ 6,794,031	\$ 4,942,411	\$ 231,365		\$ 5,173,776	1.1.1, 8.1.1, 8.1.2, 8.1.3
III. A. Community Services	Intake processing and supervision of committed juvenile offenders	\$ 17,699,538	\$ 1,201,963	\$ 7,163	\$ 18,908,665	\$ 16,414,015	\$ 2,753,639	\$ 54,000	\$ 19,221,654	1.1.1, 1.2.1, 1.2.2, 1.3.1, 1.3.2, 1.4.1, 2.1.3, 4.1.1, 4.1.2, 4.2.2, 4.2.3, 4.2.4, 5.1.1, 6.1.1, 6.1.2, 6.2.1
III. B. Long Term Facilities	Treatment and supervision of committed juvenile offenders	\$ 22,699,157	\$ 564,853	\$ 782,156	\$ 24,046,166	\$ 18,738,431	\$ 452,571	\$ 822,087	\$ 20,013,089	2.1.1, 2.1.2., 2.1.3, 2.1.4, 5.1.3, 5.1.4, 8.1.2, 8.1.3
III. C. Reception and Evaluation	Assessment of juveniles	\$ 7,872,805	\$ 1,922,965		\$ 9,795,770	\$ 7,247,105	\$ 1,905,854		\$ 9,152,959	1.4.1, 2.1.1, 2.1.3, 5.1.3, 8.1.2
III. D. County Serv - Detention Center	Pretrial detention for juvenile offenders	\$ 953,593	\$ 2,754,963		\$ 3,708,556	\$ 972,709	\$ 2,760,992		\$ 3,733,701	2.1.1, 8.1.2
III. E. Residential Operations	Residential care	\$ 19,833,122	\$ 1,000,000		\$ 20,833,122	\$ 28,421,438	\$ 1,829,347		\$ 30,250,785	1.7.1, 2.1.2
III. F. Juvenile Health and Safety	Healthcare for committed juveniles and other in residential operations	\$ 5,864,533	\$ 576,535		\$ 6,441,068	\$ 11,243,832	\$ 861,028		\$ 12,104,860	6.2.1
III. G. Program Analysis and Staff Development	Program review and staff development	\$ 2,780,807	\$ 1,910,489	\$ 39,045	\$ 4,730,342	\$ 2,115,264	\$ 391,894	\$ 30,000	\$ 2,537,158	1.1.1, 1.3.1, 1.3.2, 1.4.1, 2.1.1, 2.1.2, 2.1.3, 7.1.1, 7.1.2
III. H. Education	School programs for committed juveniles and others in residential programs	\$ 3,278,956	\$ 3,089,259	\$ 1,527,731	\$ 7,895,947	\$ 682,662	\$ 4,339,856	\$ 1,649,523	\$ 6,672,041	3.1.1, 3.2.1, 3.2.2, 3.2.3
IV. Employee Benefits	Fringe benefits for employees	\$ 22,496,794	\$ 2,992,838	\$ 457,384	\$ 25,947,015	\$ 21,389,475	\$ 3,466,153	\$ 444,390	\$ 25,300,018	N/A
<b>TOTAL</b>		\$ 110,665,888	\$ 16,074,277	\$ 2,813,479	\$ 129,553,643	\$ 112,627,673	\$ 18,992,699	\$ 3,000,000	\$ 134,620,372	
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Legal Standards Template

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	Does this law specify who your agency must or may serve? (Y/N)	Does the law specify a product or service your agency must or may provide?	If yes, what type of service or product?	If other service or product, please specify what service or product.
1	63-1-20	State	Statute	Sets forth South Carolina's policy on how all state agencies (including DJJ), local governmental entities and public and private organizations shall serve the children of our state. The services the state shall provide for delinquent and at risk youth include prevention, early intervention, rehabilitation and supervision of juveniles on probation or parole, evaluation services for juvenile's temporarily committed by the family court and treatment, custodial and rehabilitative services to juvenile's committed by the Family Court to the custody of DJJ. It is further our state's policy to provide these services in a coordinated and cooperative fashion and to do so holistically and in the least restrictive environment possible consistent with public safety.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
2	63-1-50	State	Statute	Establishes the Joint Citizens and Legislative Committee on Children, the Director of DJJ as a member of this committee and the role and responsibilities for this committee.	Yes	Yes	Board, commission, or committee on which someone from our agency must/may serve	
3	16-3-1545	State	Statute	Establishes DJJ's role in providing services to crime victims.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
4	63-19-310 thru 320	State	Statute	Creates DJJ and establishes DJJ as a member of the Governor's Cabinet - Director appointed by the Governor and serves at the will and pleasure of the Governor.	No	No		
5	63-19-330	State	Statute	Establishes authority of the Director to set policy and empowers the Director to employ persons necessary to perform all responsibilities of the department.	Yes	No		
6	63-19-350	State	Statute	Establishes the community-based services to be provided by DJJ.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
7	63-19-360	State	Statute	Establishes the institutional services to be provided by DJJ, to include detention services for the benefit of local governmental entities.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
8	63-19-380	State	Statute	Establishes DJJ as a school district subject to the same rules, standards and requirements as any other South Carolina school district and mandates that DJJ's school district "shall operate a continuous progress education program on a twelve-month basis".	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
9	63-19-450	State	Statute	Authorizes DJJ to establish Youth Industries programs to engage youth in meaningful employment and which teach youth employability skills.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
10	63-19-810 thru 830	State	Statute	Establishes DJJ's responsibility to provide detention screenings for juveniles taken into custody by law enforcement and to provide detention recommendations and alternative referral services to the family court at detention hearings.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
11	63-19-840	State	Statute	Requires that public agencies, including DJJ, provide or procure residential placements in lieu of secure detention for juveniles accused with committing criminal acts.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
12	63-19-1010	State	Statute	Establishes DJJ's authority to provide intake services to and for the family court, and probation supervision of juveniles placed on probation by the family court.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
13	63-19-1030	State	Statute	Requires DJJ to conduct psychological and social evaluations, including preadjudicatory evaluations, of a child as ordered by the Family Court.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
14	63-19-1210	State	Statute	Gives DJJ the authority to conduct, waiver\transfer evaluations of juveniles being considered for waiver\transfer to adult court, to stand trial as adults, and to make certain findings\recommendations to the court as part of the waiver\transfer hearing process.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description

15	63-19-1410	State	Statute	Requires DJJ to supervise and provide services to juveniles placed on probation as ordered by the Family Court.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
16	63-19-1440	State	Statute	Requires DJJ to provide secure and non-secure commitment facilities which allows for the residential confinement of a juvenile.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
17	63-19-1450	State	Statute	Establishes DJJ's authority to transfer seriously mentally ill and/or seriously mentally retarded juveniles to another state agency(generally DMH/DDS) best qualified to care for and provide necessary treatment services to seriously mentally ill or retarded juveniles.	Yes	No		
18	63-19-1610	State	Statute	Mandates that DJJ be responsible for all costs associated with the care, custody, treatment and control of juveniles committed to it's custody by the Family Court.	Yes	No		
19	63-19-1810	State	Statute	Grants to DJJ the authority to release, and to revoke a release when appropriate, juveniles from secure confinement for status offense and for most misdemeanor offenses.	Yes	No		
20	63-19-1840	State	Statute	Requires DJJ to provide "budgetary, fiscal, personnel and training... and other support considered necessary" to the Board of Juvenile Parole, the releasing authority for most indeterminately sentenced juvenile offenders, and to supervise and provide parole supervision services to juveniles, subsequent to their release, for whatever period of time ordered.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
21	63-19-2050	State	Statute	Requires DJJ to participate in and comply with any order issued by the Family Court for the destruction\expungement of a juvenile's criminal record.	No	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
22	63-19-2220	State	Statute	Establishes DJJ as the agency in the State of South Carolina responsible for overseeing and coordinating the juvenile requisition process (similar to the adult extradition process) for the return to our state, or the return by our state, of juveniles who have run away or otherwise absconded/escape from another state, and to supervise on probation or parole juveniles who have moved here, with their families, from other states.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
23	23-3-440	State	Statute	Establishes South Carolina's sex offender registry and DJJ's multiple roles in providing juvenile offenders with notice of, and registry information to, the registry.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
24	23-3-540(Q)	State	Statute	Establishes South Carolina's electronic monitoring of sex offenders and DJJ's role and responsibilities in this process.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
25	23-3-620	State	Statute	Establishes South Carolina's DNA database and DJJ's role in overseeing the process by which juvenile offenders who are required by law to provide DNA samples for testing and inclusion in this database do so.	No	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
26	44-48-40	State	Statute	Qualifies certain sex offenders as Sexually Violent Predators, and establishes a record and testing intensive process, in which DJJ staff are extensively involved whenever juvenile sex offenders are considered for inclusion and, if so, continued confinement, as a sexually violent predator.	No	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
27	Pub. Law 93-415 42 USC § 5601 et. seq.	Federal	Statute	Juvenile Justice and Delinquency Prevention Act - Federal law which imposes certain requirements\restrictions on state and local governmental law enforcement entities in regards to juvenile criminal and status offenders to include "sight and sound" separation of juvenile offenders from adults, the secure detention\incarceration of status offenders, and limiting to six hours how long a juvenile offender can be confined in an adult detention facility (jail). If those mandates\restrictions are not met, certain federal grant funding received by our state is reduced and\or restricted in its use.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description



28	Pub. Law 108-79 45 USC § 15601 28 CFR 115.501	Federal	Statute	Prison Rape Elimination Act (PREA) Federal Law enacted in 2003, with standards promulgated pursuant to the act, published in 2012. PREA's aim is to prevent, detect, and properly respond to sexual assault of inmates in secure adult and juvenile detention and correctional facilities. This federal law prohibits seventeen-year-old offenders from being housed/detained with adult offenders eighteen years old and older, and for juvenile corrections imposes the additional requirements of (1) security staff to juvenile ratios, of 1 security staff for every eight(8) juveniles during waking hours and 1 security staff for every sixteen (16) juveniles during sleeping hours, and (2) effectively prohibiting female officers from supervising male juveniles since they cannot participate in "pat down" searches of male offenders checking them for contraband and/or weapons. State participation in this federal law is voluntary but if states choose not to participate, 5% of certain federal grant funding will be lost to the state. States are asked by the Department of Justice each year whether they are, or are attempting to become, PREA Compliant.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
29	SC Constitution - Article XII Section 3	State	Constitution	Prohibits the confinement of inmates under the age of seventeen(17) with inmates seventeen (17) and older in the state correctional facilities. Note: State Adult and Juvenile Detention (Jail) Standards interpret this constitutional provision to include pretrial detainees as well as adjudicated\convicted individuals.	Yes	No		
30	State Provisos (2018/19 Appropriations Bill - H.4950) Part 1B Section 67	State	Proviso	Provisos specific to DJJ, are found in Section 67 of Part 1B of the 2018-19 Appropriations Bill, with the ones which have the greatest fiscal or operational impact on DJJ listed below:	No	No		
31	Proviso 67.6	State	Proviso	Provides for juvenile arbitration (diversion) and other alternative programs to be established by circuit solicitors in each judicial circuit and for DJJ to provide funding for a portion of these diversionary programs.	Yes	Yes	Distribute funding to another entity	
32	Proviso 67.10	State	Proviso	Provides for the establishment of a variety of community based residential programs for juveniles and for DJJ to place juveniles in the programs.	Yes	Yes	Other service or product our agency must/may provide	Please see Statutory Requirement description
33	Proviso 67.11	State	Proviso	Allows for juveniles being released from confinement, who are under DJJ supervision to be placed in either a regular school program or in an adult education program operated by a local school district.	No	No		
34	Proviso 67.12	State	Proviso	To offset the cost to the state of providing educational services to juveniles in DJJ's secure confinement facilities, this proviso requires that the "local effort" funding that schools receive from the state for students formerly within their school district, follow the student and be transferred to DJJ for the duration of that individual's confinement.	No	No		
35	State Provisos (2018/19 Appropriations Bill - H.4950) Part 1B Section 1 & 1A	State	Proviso	State Department of Education provisos impact DJJ's school district, as they do all other school districts in our state, with the ones having the greatest and/or most specific impact, upon the funding or the operation of DJJ's school district listed below:	No	No		
36	Proviso 1.5	State	Proviso	Requires that DJJ receive from the state, for students within their school district, the same state funding as is provided to all other local school districts to help offset the cost of providing individual educational services to students within their school district.	Yes	No		
37	Proviso 1.8	State	Proviso	Specifies the school district (home school district) that is educationally responsible for providing and paying for the educational services provided to children residing in foster care/alternative community based programs.	No	No		
38	Proviso 1.9	State	Proviso	Provides that the local school district is responsible for providing educational services to children detained in local detention centers.	No	No		
39	Proviso 117.54	State	Proviso	Requires DJJ to transfer \$225,000 to DSS for the support of the Interagency System for the care of emotionally disturbed children.	Yes	Yes	Distribute funding to another entity	





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Customer Template

Divisions or Major Programs	Description	Service/Product Provided to Customers	Customer Segments	<i>Specify only for the following Segments: (1) Industry: Name; (2) Professional Organization: Name; (3) Public: Demographics.</i>
Community Services	This division's services include county-level case management supervision at 43 county offices, prevention and early intervention services, job readiness training, alternatives to commitment at residential facilities located throughout the state, and community justice services.	This division provides a myriad of services to DJJ involved children and their families to include front end diversion, intake and assessment services for family courts, targeted case management including interagency staffings, and probation and parole supervision to ensure compliance with conditions set by the family courts or the Juvenile Parole Board.	General Public	This customer segment encompasses DJJ involved youth and their families.
Community Services	This division's services include county-level case management supervision at 43 county offices, prevention and early intervention services, job readiness training, alternatives to commitment at residential facilities located throughout the state, and community justice services.	This division provides a myriad of services to DJJ involved children and their families to include front end diversion, intake and assessment services for family courts, targeted case management including interagency staffings, and probation and parole supervision to ensure compliance with conditions set by the family courts or the Juvenile Parole Board.	Executive Branch/State Agencies	
Education & Workforce Development	This division operates the educational programs at the long-term, short-term, and wilderness residential facilities. The DJJ school district includes a fully accredited school at the Broad River Road Complex. The workforce development section of the agency is also included in this division.	A full complement of educational services is offered at all sites under DJJ auspices. The long-term facility school offers four core academic classes (English, math, science, social studies) and electives, and Career and Technology Education courses in auto mechanics, carpentry, graphic communications, desktop publishing, culinary arts, horticulture, business computer applications, parenting education, and welding. The wilderness camps offer a variety of one or more electives such as carpentry, welding, and IT to support employability. The Job Readiness Training Center and the Job Readiness for Teens program are operated out of this division.	General Public	Educational services are provided only to juveniles committed to DJJ facilities and the nine contracted alternative programs and community residential placements. The Job Readiness Training Center and the Job Readiness for Teens Program serve both at-risk and justice-involved youth in the community.

Institutional Services	This division is responsible for the custodial care of all juveniles confined to the hardware secure facilities: long term institutions, the DJJ Detention Center, Coastal Evaluation Center, Midlands Evaluation Center and the Upstate Evaluation Center. Six functional areas operate within this division: Institutional Management, Classification, Community Connection Center, Transportation, Emergency Preparedness and Public Safety.	This division provides direct care and supervision of the juveniles committed to DJJ's hardware secure facilities. custodial care and medical/dental services all fall under the purview of Rehabilitative Services. Medical services are available via contracted licensed practitioners.	General Public	This customer segment encompasses only the juveniles committed to DJJ facilities.
Institutional Services	Within Institutional Services are the regional evaluation centers. These secure facilities provide custodial care and court ordered assessments and evaluations.	The regional evaluation centers prepare court-ordered evaluations for adjudicated juveniles prior to final disposition of their cases.	Judicial Branch	Family Court judges may order evaluations of juveniles before making a final ruling or prior to commitment.
Institutional Services	Within Institutional Services is the Juvenile Detention Center. This facility is a centralized pretrial detention facility, serving juveniles from most of South Carolina's 46 counties.	The Detention Center is a secure, short-term facility providing custodial care and treatment to male and female juveniles ages 11 to 17 detained by law enforcement agencies and the family courts prior to disposition. Youths awaiting trial on serious and violent charges reside at DJJ's Detention Center to ensure public safety and the juveniles' immediate availability for court proceedings	Judicial Branch	Note: Family Courts may detain juveniles to ensure public safety and the juvenile's immediate availability for court.
Institutional Services	Within Institutional Services is the Juvenile Detention Center. This facility is a centralized pretrial detention facility, serving juveniles from most of South Carolina's 46 counties.	The Detention Center is a secure, short-term facility providing custodial care and treatment to male and female juveniles ages 11 to 17 detained by law enforcement agencies and the family courts prior to disposition. Youths awaiting trial on serious and violent charges reside at DJJ's Detention Center to ensure public safety and the juveniles' immediate availability for court proceedings	Local Govts.	Note: Local law enforcement entities may detain juveniles to ensure public safety and the juvenile's immediate availability for court.
Division of Investigative Services	The division consists of: Criminal Investigations, Management Review, Camera Surveillance, Gang Investigations, K-9 Unit, Background Investigations, Internal Audit, Camera Installation, Juvenile and Family Relations.	This office ensures compliance with applicable state and federal laws, regulations, and policies and promotes professional accountability within the agency. Juvenile and Family Relations is also operated out of this division.	Executive Branch/State Agencies	



Legal Services	The division includes the Office of General Counsel, Internal Release Authority department, Policy Administration department and Staff Development and Training department.	Provides legal services, policy administration, and staff training and development for the agency and its employees. Responsible for the administration of the agency's authority to release committed juveniles charged with misdemeanors and status offenses.	Executive Branch/State Agencies	
Rehabilitative Services	This division oversees clinical services throughout the agency. Health Services, Rehabilitative Support, Social Work, Psychology Trauma Services and Classification are administered out of this area.	This office oversees agency-wide treatment services. Social work and psychological services are provided for juveniles in DJJ facilities and in the community. Medical and dental services are provided for juveniles in the DJJ hardware secure facilities.	General Public	Treatment and intervention services are provided to DJJ involved youth and their families in DJJ facilities and in the community.
Office of Institutional Programs	This office includes Institutional Programming, Chaplaincy, Volunteer Services, Disciplinary Hearings, Young Craftsman, Visitation, Carpentry and Upholstery.	This area coordinates, provides and/or oversees programs and services for committed youth to promote pro-social interaction and rehabilitation.	Executive Branch/State Agencies	Performance-based Standards (PbS), Planning and Evaluation, Prison Rape Elimination Act Compliance (PREA), Program Development, Quality Assurance and Compliance, Research and Statistics, Resource Development, Victim Services and Volunteer Services.
Office of Institutional Programs	This office includes Institutional Programming, Chaplaincy, Volunteer Services, Disciplinary Hearings, Young Craftsman, Visitation, Carpentry and Upholstery.	This area coordinates, provides and/or oversees programs and services for committed youth to promote pro-social interaction and rehabilitation.	General Public	Volunteer support services are provided on behalf of DJJ to private citizens who donate their time and resources to the agency. Additionally, the agency is mandated to provide services to victims of juvenile crime.

Division of Investigative Services	The division consists of: Criminal Investigations, Management Review, Camera Surveillance, Gang Investigations, K-9 Unit, Background Investigations, Internal Audit, Camera Installation, Juvenile and Family Relations.	This Division operates Criminal Investigations, Management Review, Camera Surveillance, Gang Investigations, K-9 Unit, Background Investigations, Internal Audit, Camera Installation and Juvenile and Family Relations. The Juvenile and Family relations piece includes ombudsman-related services such as advocacy for juveniles, investigation into grievances and other quality of life issues.	General Public	Constituent Services are provided on behalf of DJJ involved youth and their families.
Office of Constituent Services	This office oversees the Legislative Liaison, Public Affairs, Juvenile and Family Relations and the Inter-agency Liaison.	This office operates a variety of Ombudsman-related services throughout South Carolina for juveniles who are involved or at risk of involvement in the Juvenile Justice system and their guardians who are seeking information or redress of issues. The Office of Constituent Services also provides advocacy for juveniles; investigation into grievances and other quality of life issues; family engagement and visitation facilitation; preparation of information and communication with the Legislature and the Governor's Office; public affairs, media affairs and internal communications; and coordination of the disciplinary hearings process.	Executive Branch/State Agencies	
Office of Professional Standards	This office oversees Staff Development & Training, Quality Assurance, Performance-based Standards ( Pbs) and Prison Rape Elimination Act Compliance	This office oversees professional standards throughout the agency. Core functions include workforce development and quality assurance.	Executive Branch/State Agencies	
Office of Support Services	This office oversees physical plant and business services throughout the agency	Maintenance, grounds keeping, inventory and supply, fleet management, mail and custodial support are provided out of this office.	Executive Branch/State Agencies	





Agency Name: DEPARTMENT OF JUVENILE JUSTICE

Fiscal Year 2017-2018  
Accountability Report

Agency Code: N120 Section: 067

Partner Template

Name of Partner Entity	Type of Partner Entity	Description of Partnership	Associated Goal(s)
SC Board of Juvenile Parole	State Government	DJJ is required to prepare parole reports for juveniles who are indeterminately committed to DJJ. DJJ community specialists provide supervision for juveniles who are conditionally released by the Juvenile Parole Board.	1
SC Department of Mental Health (DMH)	State Government	DJJ collaborates with DMH to ensure treatment and continuity of care for system involved youth in need of behavioral health services. Moreover, a memorandum of agreement is in place between the agencies formalizing the process by which mentally ill youth committed to DJJ are transferred to DMH for treatment purposes.	1, 2, 5
SC Department of Alcohol & Other Drug Abuse Services (DAODAS)	State Government	DJJ collaborates with DAODAS to ensure treatment and continuity of care for system involved youth with a mental health and/or co-occurring substance use disorder. Both entities are founding members of the Joint Council on Children and Adolescents and the Palmetto Coordinated System of Care.	1, 5
SC Department of Social Services (DSS)	State Government	DJJ collaborates with DSS in an effort to coordinate services for youth who are served by both agencies. Both entities are founding members of the Joint Council on Children and Adolescents and the Palmetto Coordinated System of Care.	1, 2, 5
Department of Public Safety (DPS)	State Government	DPS administers the Juvenile Justice and Delinquency Prevention Act and the related grant funding. This federal legislation imposes certain requirements/restrictions on state and local governmental entities in regards to juvenile criminal and status offenders.	1, 2
University of South Carolina's Children's Law Center	Higher Education Institute	DJJ has a long standing relationship with the Children's Law Center (CLC) to provide technical assistance regarding juvenile issues and workforce development.	8
Clemson University	Higher Education Institute	DJJ has a long standing relationship with the Youth Learning Institute. YLI is a critically important training partner.	8
State Law Enforcement Division (SLED)	State Government	SLED provides technical and investigatory assistance to DJJ in certain cases. A long standing memorandum of agreement is in place governing the conditions that merit assistance from SLED.	N/A
Department of Vocational Rehabilitation(DVR)	State Government	There is a memorandum of agreement in place between the agencies regarding the co-location of a DVR employee at DJJ. DVR and DJJ are working to ensure that eligible youth are linked to appropriate services upon release to the community.	2, 3, 4





Agency Name: DEPARTMENT OF JUVENILE JUSTICE

Agency Code: N120 Section: 067

Fiscal Year 2017-2018  
Accountability Report

Report and External Review Template

Item	Is this a Report, Review, or both?	Report or Review Name	Name of Entity Requesting the Report or Conducting Review	Type of Entity	Reporting Frequency	Current Fiscal Year: Submission Date or Review Timeline (MM/DD/YYYY)	Summary of Information Requested in the Report or Reviewed	Method to Access the Report or Information from the Review
1	Internal Review and Report	Request For Information Report	House Legislative Oversight Committee	State	Annually	October 31, 2018	Self Assessment for accountability purposes	<a href="http://www.scstatehouse.gov">www.scstatehouse.gov</a>
2	Internal Review and Report	Accountability Report	Department of Administration	State	Annually	September 15, 2018	Provides the Governor and General Assembly with information that supports the budget analysis and ensures that the Agency Head Salary Commission has a basis for its decision	<a href="http://www.state.sc.us/djj">http://www.state.sc.us/djj</a>
3	External Review and Report	Budget Plan	Department of Administration- Executive Budget	State	Annually	September 15, 2017	Budget Request to Governor and Legislature of Revenue/Expenditure Plan for upcoming year	South Carolina Legislature On Line
4	External Review and Report	Indirect Cost Proposal	Department of Administration- Executive Budget Office	State	Annually	November 15, 2018	Administration Overhead to support State functions	Through the Exec Budget Office
5	External Review and Report	Annual RBHS Audit Summary	Department of Health and Human Services	State	Annually	July 13, 2018	To fulfill contractual obligation to support SCDJJ's responsibility of quality assurance	Request: SCDJJ Medicaid Administrator
6	External Review and Report	Targeted Case Management and RBHS Cost Settlements	Department of Health and Human Services	State		July 13, 2018	Cost Settlement Information	Request: SCDJJ Medicaid Administrator/Fiscal Affairs Director
7	External Review and Report	Sales & Use tax	Dept. of Revenue	State	Quarterly	July 5, 2018	To report sales tax on canteen sales to juveniles	<a href="http://dor.sc.gov/MyDORWAY">dor.sc.gov/MyDORWAY</a>
8	External Review and Report	Bank Account and Transparency Accountability Report	State Budget Office	State	Annually	October 1, 2018	To report bank balances for Trust Accounts	State Budget Office
9	External Review and Report	Comptroller General Agency Reporting Packages	Comptroller General	State	Annually	October 19, 2018	These reports form DJJ's portion of the South Carolina Comprehensive Annual Financial Report	Contact Comptroller General's Office
10	External Review and Report	USDA Free and Reduced Breakfast and Lunch Reimbursement	Department of Education	State	Monthly	by the 10th of each month	This report provides a snapshot of the number of reimbursable breakfast and lunch meals served to the juvenile population, located at MEC, JDC, BRRC, UEC and CEC, on a monthly basis, for which DJJ will receive reimbursement funds from the USDA.	Contact SCDE Office of Health and Nutrition
11	External Review and Report	SET-OFF Debt Collection	Department of Revenue	State	Annually	December 1, 2017	Allows agency to recover funds owed to it through the garnishment of any state income tax refund	Contact SCDOR SET-OFF Program Office
12	External Review and Report	Schedule of Federal Assistance Report and Questionnaire	SC State Auditor's Office	State	Annually	August 15, 2018	Reporting of directly provided and pass through federal grant funds received by and expended by the Agency as well as Agency verification to all requirements are being met as it relates to the receipt and expenditure of federal grant funds	Contact SC State Auditor's Office
13	External Review and Report	SCDE - Single Audit Report and LEA Audit Report	SCDE - Auditing Services	State	Annually	December 1, 2017	Provides financial accounting of amount of funds received and how they were spent (by function) for school district operations	Contact SCDE - Auditing Services



14	External Review and Report	State Agreed Upon Procedures Report - Management Questionnaire	SC State Auditor's Office	State	Annually	June 6, 2018	Letter signed off by agency management stating compliance and no known instances of fraud or misrepresentation of Agency financial activity	Contact SC State Auditor's Office
15	External Review and Report	Minority Business Expenditures	SC Division of Small and Minority Business Contracting	State	Quarterly	July 31, 2018	Record of all purchases made from certified small and minority businesses	Call 803-734-0657 or SCDJJ Purchasing
16	External Review and Report	Sole Source	Materials Management Office	State	Quarterly	July 31, 2018	Record of all sole source purchases made by the Agency	<a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>
17	External Review and Report	Emergency	Materials Management Office	State	Quarterly	July 31, 2018	Record of all emergency purchases made by the agency	<a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>
18	External Review and Report	Trade In	Materials Management Office	State	Quarterly	July 31, 2018	Record of all Trade In purchases made by the agency.	<a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>
19	External Review and Report	Preferences	Materials Management Office	State	Quarterly	July 31, 2018	Record of all preferences given in solicitations.	<a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>
20	External Review and Report	Illegal Purchase	Materials Management Office	State	Quarterly	July 31, 2018	Record of all illegal procurements made by the Agency	<a href="http://www.procurement.sc.gov">www.procurement.sc.gov</a>
21	External Review and Report	Information Technology Data Inventory(Proviso 117.113)-State IT Plan	Division of Technology, SC Department of Administration	State	Annually	On or before August 30, 2017	To determine the status of compliance with state security standards	SC Dept. of Admin - eroom <a href="https://eroom.admin.sc.gov">https://eroom.admin.sc.gov</a>
22	External Review and Report	Information Security & Privacy Plan(Proviso 117.113)	Division of Technology, SC Department of Administration	State	Annually	On or before August 30, 2017	To determine the status of compliance with state security standards	SC Dept. of Admin - eGRC (Governance Risk Compliance) portal/ <a href="https://grc.archer.rsa.com">https://grc.archer.rsa.com</a>
23	External Review and Report	Litigation Reporting Package	South Carolina Comptroller General	State	Annually	July 20, 2018	Closing Procedural Manual of SC Comptroller General	South Carolina Comptroller General's Office
24	Internal Review and Report	Survey on Sexual Violence(Prison Rape Elimination Act)	Bureau of Justice Statistics	Federal	Annually	August 15, 2017	Provides aggregate and incident specific information on sexual violence in DJJ operated facilities	Written request to DJJ Division of External Affairs
25	Internal Review and Report	USDA Report	South Carolina Department of Education	State	Monthly	September 10, 2018	Accounts for Revenue from USDA for meals served for Breakfast and Lunch for juveniles.	Written request to SCDJJ Dietary Services
26	Internal Review and Report	DHEC Reports	South Carolina Department of Education	State	Annually	June 1, 2018	Measures food Safety Accountability	<a href="http://www.fns.usda.gov/sites/default/files/Food_Safety_Inspection_Data_2006-2007.pdf">http://www.fns.usda.gov/sites/default/files/Food_Safety_Inspection_Data_2006-2007.pdf</a>
27	Internal Review and Report	Recycling & Buy Recycled Report	Department of Health and Environmental Control	State	Annually	September 15, 2017	Track state agency and college/university recycling and buying activities	<a href="http://www.scdhec.gov/recycle">www.scdhec.gov/recycle</a>
28	Internal Review and Report	Mileage Report	State Fleet Management	State	Monthly	October 31, 2018	Ending monthly mileage for billing when Agency started leasing vehicles	Contact Fleet Manager, Alan Parker at 737-1502
29	Internal Review and Report	Accident Report	State Fleet Management	State	Quarterly	April 25, 2018	Records accidents	Contact Fleet Manager, Alan Parker at 737-1502

30	Internal Review and Report	SFM Fleet Survey	State Fleet Management	State	Annually	July 12, 2018	Records efficiency of fleet	Contact Fleet Manager, Alan Parker at 737-1502
31	Internal Review and Report	Vehicle Inventory Report	SCDC (Maintenance Shop)	State	Annually	June 22, 2018	Updates records of vehicles currently serviced	Contact SCDC Maintenance at 896-2258
32	Internal Review and Report	Updated Vehicle and Bus Listing	IRF	State	Annually	June 13, 2018	Updates insurance records	Contact the Insurance Reserve Fund at 737-0020
33	Internal Review and Report	Excess Property Turn in Document	State Surplus	State	Quarterly	March 26, 2018	Appropriate disposal of assets	<a href="http://www.sc.gov/generalservices/surplus">www.sc.gov/generalservices/surplus</a>
34	External Review only	IDEA Child Count	US Department of Education	Federal	Annually	December 1, 2018	Provides the unduplicated number of children with disabilities (IDEA) ages 3 through 21, along with their reported Least Restrictive Environment (LRE)	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
35	External Review and Report	Comprehensive Health Education (CHEA) Compliance Survey	State Department of Education	State	Annually	April-19	Provision of health instruction and oversight	<a href="http://ed.sc.gov/">http://ed.sc.gov/</a>
36	External Review and Report	Read to Succeed District Reading Plan	State Department of Education	State	Annually	Apr-19	Implementation of a comprehensive, systemic approach to reading	Contact Marcie Gambrell , SCDJJ School District, at 803-896-7977
37	External Review and Report	Read to Succeed School Reading Plan	State Department of Education	State	Annually	Apr-19	Reading literacy improvement	Contact Marcie Gambrell , SCDJJ School District, at 803-896-7977
38	External Review and Report	ESOL Report	State Department of Education	State	Annually	Apr-19	ESOL supplemental instructional support	<a href="http://ed.sc.gov/">http://ed.sc.gov/</a>
39	External Review and Report	Title I, Part D CSPR Data	US Department of Education	Federal	Annually	Dec-18	Title I of the Elementary and Secondary Education Act of 1965 (Title I or ESEA)	Contact Marcie Gambrell , SCDJJ School District, at 803-896-7977
40	External Review and Report	Title I "Annual Count" data	US Department of Education	Federal	Annually	Oct-19	Title I of the Elementary and Secondary Education Act of 1965 (Title I or ESEA)	Contact Marcie Gambrell , SCDJJ School District, at 803-896-7977
41	External Review and Report	Title I Three year evaluation Report	US Department of Education	Federal	Annually	Apr-18	Goals and strategies which can be incorporated into local school district plans and programs for career and technology education at the secondary level	Contact Marcie Gambrell , SCDJJ School District, at 803-896-7977
42	External Review and Report	Education Strategic Plan	State Department of Education	State	Annually	Apr-19	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
43	External Review and Report	Education Report Card	State Department of Education	State	Annually	Sep-18	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
44	External Review and Report	Annual Accreditation Report	State Department of Education	State	Annually	Feb-18	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
45	External Review and Report	Testing Data Report	State Department of Education	State	Annually	Aug-18	All security test procedures are met	Contact Marcie Gambrell, DJJ School District, at 896-7977
46	External Review and Report	Highly Qualified District Report Mid Year and Year end report	State Department of Education	State	Bi-annually	December and June	Ensure all staff is highly qualified	Contact Marcie Gambrell, DJJ School District, at 896-7977
47	External Review and Report	Preliminary Analysis Report	US Department of Education	Federal	Annually	Oct-18	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977



48	External Review and Report	Civil Rights Data Collection Report	State Department of Education	State	Annually	February-19	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
49	External Review and Report	Education Accountability Report	State Department of Education	State	Annually	Jan-19	State Department compliance	Contact Marcie Gambrell, DJJ School District, at 896-7977
50	External Review and Report	McKinney-Vento Report	US Department of Education	Federal	Annually	Apr-19	Homeless Report	Contact Marcie Gambrell, DJJ School District, at 896-7977
51	External Review and Report	Table 2-Personnel	State Department of Education	State	Annually	May 2019	Personnel (in full-time equivalency of assignment) employed to provide special education and related services for children with disabilities	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
52	External Review and Report	Indicator 14-Outcomes	State Department of Education	State	Annually	May 2019	Provides a list of students that exited special education the previous reporting year	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
53	External Review and Report	Indicators 4, 9, 10	State Department of Education	State	Annually	May 2019	Determines if disproportionality and over identification exist	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
54	External Review and Report	ESY Report	State Department of Education	State	Annually	May 2019	The number reported represents an accurate and unduplicated count of children ages 3-21 with disabilities deemed eligible and projected to receive extended school year services	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
55	External Review and Report	Indicator 8-Parent involvement	State Department of Education	State	Annually	May 2019	The percent of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
56	External Review and Report	Table 5-Discipline	State Department of Education	State	Annually	May 2019	The report of children with disabilities (IDEA) subject to disciplinary removal	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
57	External Review and Report	Indicator 11-60 Day Timeline	State Department of Education	State	Annually	May 2019	The percent of children who were evaluated within 60 days of receiving parental consent for initial evaluation	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
58	External Review and Report	Table 4-Exit Report	State Department of Education	State	Annually	May 2019	The unduplicated number of children with disabilities (IDEA) who are ages 14 through 21 and were in special education at the start of the reporting period and were not in special education at the end of the reporting period	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
59	External Review and Report	Table 4-Exit Report	State Department of Education	State	Annually	May 2019	The unduplicated number of children with disabilities (IDEA) who are ages 14 through 21 and were in special education at the start of the reporting period and were not in special education at the end of the reporting period	Contact Tia Fletcher, Office of Special Educational Services, at 898-8484
60	External Review and Report	DHEC Inspection Report/ BRRC	Department of Health and Environmental Control	State	Annually	April 2, 2018	Risk based assessment of all facilities where food items are received, stored, prepared and served.	<a href="http://www.scdhec.gov/apps/environment/foodgrades">www.scdhec.gov/apps/environment/foodgrades</a>
61	External Review and Report	DHEC Inspection Report/ WL	Department of Health and Environmental Control	State	Annually	April 2, 2018	Risk based assessment of all facilities where food items are received, stored, prepared and served.	<a href="http://www.scdhec.gov/apps/environment/foodgrades">www.scdhec.gov/apps/environment/foodgrades</a>
62	External Review and Report	DHEC Inspection Report/ CEC	Department of Health and Environmental Control	State	Annually	January 10, 2018	Risk based assessment of all facilities where food items are received, stored, prepared and served.	<a href="http://www.scdhec.gov/apps/environment/foodgrades">www.scdhec.gov/apps/environment/foodgrades</a>
63	External Review and Report	DHEC Inspection Report/ MEC	Department of Health and Environmental Control	State	Annually	January 24, 2018	Risk based assessment of all facilities where food items are received, stored, prepared and served.	<a href="http://www.scdhec.gov/apps/environment/foodgrades">www.scdhec.gov/apps/environment/foodgrades</a>
64	External Review and Report	DHEC Inspection Report/ UEC	Department of Health and Environmental Control	State	Annually	August 20, 2018	Risk based assessment of all facilities where food items are received, stored, prepared and served.	<a href="http://www.scdhec.gov/apps/environment/foodgrades">www.scdhec.gov/apps/environment/foodgrades</a>

65	External Review and Report	Human Resources Delegation Audit	State Office of Human Resources	State	Annually	3/20/2018	Review of the agency's HR processes as they relate to the State HR guidelines and regulations.	Contact State Human Resources Division at (803) 896-5300
66	Internal Review and Report	SC DJJ Quality Assurance Report for Office of Human Resources	SC Department of Juvenile Justice	State	Other	3/15/2018	Overview of each Quality Assurance Standard, a detailed report of each standard along with strengths, areas of improvement and systemic issues	Contact SC DJJ Office of Professional Standards- Division of Quality & Compliance at 864-467-7512.
67	External Review and Report	Pharmacy Non-Dispensing Outlet Inspection / BRRC	SC Board of Pharmacy (SC LLR)	State	Annually	June 1, 2018	Inspection to ensure compliance with state laws and regulations regarding the operation of a non-dispensing drug outlet	Contact SC LLR (Board of Pharmacy) at 803-896-4700
68	External Review and Report	Pharmacy Non-Dispensing Outlet Inspection / MEC	SC Board of Pharmacy (SC LLR)	State	Annually	June 1, 2018	Inspection to ensure compliance with state laws and regulations regarding the operation of a non-dispensing drug outlet	Contact SC LLR (Board of Pharmacy) at 803-896-4700
69	External Review and Report	Pharmacy Non-Dispensing Outlet Inspection / CEC	SC Board of Pharmacy (SC LLR)	State	Annually	June 1, 2018	Inspection to ensure compliance with state laws and regulations regarding the operation of a non-dispensing drug outlet	Contact SC LLR (Board of Pharmacy) at 803-896-4700
70	External Review and Report	Pharmacy Non-Dispensing Outlet Inspection / UEC	SC Board of Pharmacy (SC LLR)	State	Annually	June 1, 2018	Inspection to ensure compliance with state laws and regulations regarding the operation of a non-dispensing drug outlet	Contact SC LLR (Board of Pharmacy) at 803-896-4700
71	External Review and Report	Pharmacy Non-Dispensing Outlet Inspection / UEC	SC Board of Pharmacy (SC LLR)	State	Annually	June 1, 2018	Inspection to ensure compliance with state laws and regulations regarding the operation of a non-dispensing drug outlet	Contact SC LLR (Board of Pharmacy) at 803-896-4700
72	External Review and Report	DHEC Infirmary Inspection / Willow Lane Infirmary	SC DHEC	State	Other	6/30/2018 (actual unannounced inspection to occur subsequent to renewal application submission)	Inspection to ensure compliance with DHEC Regulation 61-16, pertaining to the operation and licensing of Willow Lane Infirmary. Inspection is conducted every 2 years. Last inspection was conducted on 9/23/16, with next inspection due in Summer / Fall 2018	DHEC sends the inspection report to the DJJ Director. Copies of the report can also be obtained by contacting DHEC Health Facilities Licensing at 803-545-4370
73	External Review only	Investigation	US Department of Justice, Civil Rights Division	Federal	Other	N/A	Conditions at the long-term juvenile commitment facility and use of pre-sentencing residential evaluation centers for youth with disabilities	n/a